



Specific Risk Assessment-RA01:

(For further information on completing this form see the separate instruction sheet)

Reference No:

Hazard - Assessment:

COVID19 symptoms (Staff and children symptoms)

Location / Work Area

Nursery

Risks Identified from the Hazard Identification (e.g. Hazard / Oil spillage-Risk / Serious injury due to slips and falls).
Use your general risk assessments supplied, to assist you with the identification of your hazards.

Breathing Difficulties

Asthma Attacks

Spread of virus to other children and staff

Please note: People over 40 seem to be more vulnerable, as are those with weakened immune systems or an underlying health condition such as diabetes, cancer and lung disease or those of ethnic minorities heritage.

Persons at Risk (enter a ✓ in the box of those affected)

Employees	✓	Young Persons (Under 18 years /individual assessment)	✓
Contractors/Visitors	✓	Pregnant Worker (individual assessment required)	✓
Children	✓	Others (e.g. Disabled Workers)	✓

Existing Risk Controls (e.g. Protective clothing, Training, Preventative maintenance, Guarding, Signage)

- The setting/ rooms/ toilets are all regularly cleaned, including surfaces which are regularly touched.
- Promoting regular and thorough hand-washing by everyone (staff, parents and children).
- Providing all employees with an alcohol-based hand rub.
- Encouraging people to use and bin tissues.
- Inform the nursery if you or a member of your household have any of the symptoms of the disease e.g: **temperature of 38 degrees or above** and self-isolate for 14 days and call 111 for medical advice (this advice is for staff, parents/carers and children).
- If you need to sneeze/cough please do so into a tissue, then dispose of and wash your hands or into the crease of your elbow on your sleeve.
- Asthmatics to use inhalers as advised by NHS/Government Guidance.
- Staff are all to complete a self-risk assessment form and protective measures to be instated where possible.
- Staff to inform parents of children with any symptoms as soon as seen.
- Parents have been informed to follow the guidance set out by the government in relation to self-isolation.
- Nursery to continue to act on the advice and guidelines from the government that we receive regularly from the NDNA, Employment Law and Advisors for Early Years.
- Nursery to ensure all staff are kept informed of government changes to the workplace.
- Nursery to discourage visitors to the nursery such as show rounds and musical bumps.
- Nursery staff to ensure that the children do not share cups or put shared items in mouth.
- Cereal and Messy Play should be individual to the child wherever possible and be adult led and supervised. Hands to be washed frequently and adult to prevent the child putting messy play such as cereal in their mouths.
- Those children / adults within the setting who exhibit the below symptoms will not be accepted into the nursery or if symptoms arise during the day will be isolated and have to return home immediately.
- **In the event of a child, young person or staff member develops symptoms of COVID19, they should be sent home and advised to self-isolate, along with their fellow household members and should book a test by**

calling 119 or use the online service at www.NHS/coronavirus (Test and Trace Procedures).

(a high temperature – you feel hot to touch on your chest or back a new, continuous cough – this means you've started coughing repeatedly).

TAKING INTO ACCOUNT THE EXISTING CONTROLS. Select from the table below the likelihood of harm and the severity of the harm. (Enter a ✓ in the relevant boxes)

Likelihood of Harm/Injury	Highly Likely	3		Possible	2	✓	Remote	1	
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Severity of Harm/Injury	Fatality	5	✓	Critical	4	/	Serious	3		Marginal	2		Minimal	1	
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LIKELIHOOD OF HARM / INJURY x SEVERITY OF HARM / INJURY = RISK RATING

Risk Rating (enter a ✓ in the relevant box below)

2	x	4	=	8	Very High Risk 10+	✓	Medium Risk 5-9		Low Risk 1-4	
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Now you have established the risk level consider how frequently is the risk is likely to arise (enter a ✓ in the relevant box below)

Continual	✓	Frequent		Minimal	
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Now you have completed your initial assessment answer the question below:-

Do you consider the risk controls adequate?	Yes	✓	No	
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Is there any reference to additional assessments (e.g. CoSHH and manual handling)

Risk Assessment:	Ref No:	Risk Assessment:	Ref No:	Risk Assessment:	Ref No:

What further ACTION is required to reduce the risk

- Should any member of staff be confirmed as having the COVID19 virus we may look to close for deep cleaning and to prevent a further spread of the disease.

Action to be implemented by:	Target Date:	Completed Date:
Tina Spencer (Head of Nursery)		
Trustees of Sawston Nursery		

Initial assessment completed by:	Name:	Signature:	Date:
	Tina Spencer/ Emma Theaker	<i>T. Spencer</i>	29/01/2020

Assessment review:	Date of first review:
	Will take place daily in line with government guidance

Assessment review completed by:	Name:	Signature:	Date:
	Tina and Emma	<i>T. Spencer/ E. Theaker</i>	Daily until further notice

Reason for review:	Annual Review:	Changes:	Accident/Incident:
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Comments:

In the event of a staff member or child contracting the COVID19 the nursery will not be held responsible.

Assessment review completed by:	Name:	Signature:	Date:
	T. Spencer	<i>T. Spencer</i>	22 nd July 2020
Reason for review:	Annual Review:	Changes:	Accident/Incident:
Comments:			

Assessment review completed by:	Name:	Signature:	Date:
	T. Spencer	<i>T. Spencer</i>	20 th August 2020
Reason for review:	Annual Review:	Changes:	Accident/Incident:
Comments:			

Assessment review completed by:	Name:	Signature:	Date:
	T. Spencer	<i>T. Spencer</i>	26/08/2020
Reason for review:	Annual Review:	Changes:	Accident/Incident:
Comments:			

Assessment review completed by:	Name:	Signature:	Date:
Reason for review:	Annual Review:	Changes:	Accident/Incident:
Comments:			